

## DBE Certification

- Offered by Caltrans, and other agencies within the State
- Certification is used on federally-funded contracts from the Federal Highway Administration and the Federal Transit Administration
- Contracts can be found with Caltrans, local governments, and transportation agencies.
- Please visit the Office of Civil Rights webpage for more information: webpage: <https://dot.ca.gov/programs/civil-rights>

## Certified, Now What?

- **Be proactive:** Contact a DSBL to learn more about procurement and contracting opportunities in a specific area
- **Market your firm:** Draft a marketing email that includes important information, a link to your website, your certification ID number
- **Educate yourself:** Visit the OCR Event Calendar to learn about training and networking opportunities: <https://dot.ca.gov/programs/civil-rights/ocr-calendar>

## Cal eProcure

Search for SB/DVBEs and view public procurement information.

[www.caleprocure.ca.gov/](http://www.caleprocure.ca.gov/)

## District Small Business

### Liaisons (DSBL)

- Outreach, promote, and advocate for SB, DVBE, and DBE participation on Caltrans contracts and procurements
- Provide free trainings, workshops, and networking opportunities for businesses
- Visit OCR's webpage: <https://dot.ca.gov/programs/civil-rights> to find the DSBL Contact List.

For individuals with disabilities, this document is available in Braille, large print, audiocassette, or computer disc. It is also available in an alternative language. To obtain a copy in one of these formats, please email us at [smallbusinessadvocate@dot.ca.gov](mailto:smallbusinessadvocate@dot.ca.gov) or call (916) 324-0449, TTY: 711.

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# Overview of Small Business Programs



Office of Civil Rights (OCR)

2020

## Office of Civil Rights (OCR)

- Oversees Caltrans' DBE program
- SB/DVBE Advocate - Assist Small Business and Disabled Veteran Business Enterprise certified firms to identify and participate in purchasing and contracting opportunities by providing outreach, training, bidding opportunity availability, and prompt payment assistance

## Small Business (SB) Program

Participation Goal: 25% state-mandated

- 5% bid preference
- No individual contract goals
- Applicable to state-funded contracts only

## Small Business Bid Preference

State-funded construction contracts allow for a 5% bid preference

- A Small Business contractor can request a bid preference (a reduction for bid comparison only) by 5% of the verified total bid of the low bidder or \$50,000 (whichever is less)
- A non-Small Business contractor is eligible if using 25% or more of a Small Business firm for a bid

## Disabled Veteran Business Enterprise (DVBE) Program

Participation Goal: 3% state-mandated, 5% self-appointed by Caltrans.

- Incentive for contracts over \$5 million
- Good Faith Effort does not apply
- Individual contract goals
- Applicable to state-funded contracts only

## DVBE Incentive

A reduction, for bid comparison only, in the total bid by the lesser of the following:

- A percentage of the DVBE achievement of the verified total bid of the low bidder
- 5% of the verified total bid of the low bidder

## SB and DVBE Certification

Certifications offered by the California Department of General Services (DGS). Accepted by all California state departments for state-funded contracting and procurement opportunities. Please visit the DGS website for further information:

[www.dgs.ca.gov/](http://www.dgs.ca.gov/)

CERTIFICATION

SEARCH

## SB/DVBE Option

Streamlined process that allows for state agencies and departments to contract directly with SB/DVBE certified firms for Goods, Services, Information Technology, and Public Works projects. Must obtain price quotes from at least two California certified SBs OR DVBEs

Solicitation Thresholds:	Minimum	Maximum
Goods, Services, Information Technology	\$5,000	\$249,999
Public Works	\$5,000	\$333,000

## Disadvantaged Business Enterprise (DBE) Program

Participation Goal: 17.6% overall

- Applicable to federally-funded Contracts
- Individual contract goals
- Must meet goal or provide Good Faith Efforts documentation

## DBE Database

Search for DBEs by visiting the OCR website and click on "DBE Search"  
<https://dot.ca.gov/programs/civil-rights/dbe-search>